

d'Albora

Pollution Incident Response Management Plan (PIRMP)

AKUNA BAY / BATEMANS BAY / CABARITA POINT / NELSON BAY / PORT MACQUARIE / THE SPIT / RUSHCUTTERS BAY / SOLDIERS POINT / THE ANCHORAGE

(This public version contains extracts from the full PIRMP – please apply in writing for copies of the full version)

1.1 Reasons for this PIRMP

The Protection of the Environment Operations Act 1997, Part 5.7A imposes a duty on holders of an Environment Protection License to prepare and implement pollution incident response management plans (PIRMP). The Regulations specify that elements of the PIRMP are readily accessible on the holders website.

d'Albora operates under the following Environmental Protection Licenses:

- **11212** – d'Albora Marina - Akuna Bay
- **11909** – d'Albora Marina – Batemans Bay
- **10818** – d'Albora Marina - Cabarita Point
- **11213** – d'Albora Marina - Nelson Bay
- **21200** – d'Albora Marina - Port Macquarie
- **11214** – d'Albora Marina - Rushcutters Bay
- **13207** – Clippers Anchorage - Soldiers Point
- **11228** – Pontus - The Anchorage
- **11211** – d'Albora Marina - The Spit

Activities:

- Boat mooring and storage – all Licenses
- Boat construction/maintenance (general) – Batemans Bay, Nelson Bay, Port Macquarie and Rushcutters Bay

'If there is a risk of *material harm* to the environment, pollution incidents are to be notified immediately to Fire & Rescue NSW, the NSW EPA, SafeWork NSW and the local council.'

Material Harm is defined as:

- (a) harm to the environment is material if—
 - (i) it involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial, or

- (ii) it results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding \$50,000 (or such other amount as is prescribed by the regulations), and
- (b) loss includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment.

1.2 Objectives of this PIRMP

The objectives of this plan are to:

- Ensure timely and comprehensive communication about a pollution event to the Appropriate Regulatory Authority and other agencies, and to other people who may be affected by the event
- Minimise and control the risk of a pollution incident by identifying risks and developing suitable control measures
- Ensure the plan is properly implemented by trained staff, identify persons responsible for implementing it, and ensuring the plan is regularly tested for accuracy, currency and suitability

C. Details of pre-emptive action

As part of its commitment to protection of the environment, d'Albora Marinas regularly engages with specialist contractors for the following services:

- Inspection, testing and routine maintenance of underground fuel tanks and related fuel systems
- Ground water sampling, analysis and reporting
- Statistical Inventory Reconciliation Analysis (SIRA) monthly reporting
- Essential Fire Safety Measures maintenance and reporting
- Environmental, safety, and insurance related auditing

In the event of a fuel spill, leak, or other harmful incident, the Manager and employees of each Marina are trained to follow d'Albora Marinas' **EMERGENCY PROCEDURES** and **POLLUTION INCIDENT DECISION flowcharts**, both of which have been designed to assist in responding to incidents of this nature and are readily available on site.

H. Contact details of relevant authorities

- See section G below for all contact details

I. Warnings and Updates

Communicating with owners and occupiers of local premises and the community

The Marina Manager or nominated representative of MA Marina Fund OpCo 1 Pty Ltd (trading as d'Albora Marinas) shall, upon becoming aware of a pollution incident or event, assess the severity of the incident with regards to impact on:

- Boat owners, marina tenants and occupiers of local premises
- The community

In assessing the severity, consider the following questions:

- Does the pollution incident have the potential to affect a business, household or operation?
- How might it affect them (short and long term)?

- What actions are required to provide protection from harm?

In liaison with the Managing Director and Senior Management Team / Manager Customer Experience (or other delegated person), communication with affected properties/premises through a door knock and/or letter drop can begin, to provide the following information relevant to the pollution incident:

- What has happened
- The environmental and, or safety implications for them
- Actions taken or being taken to minimise harm or risk
- What to expect
- Where additional information will be published or available*
- Contact details for further queries or concerns

*Information may be published on the d'Albora Marinas website, Facebook page, Instagram, or other social media channels as appropriate to the time.

G. Contact details for activation, notification and response

CONTACT DETAILS		
Name	Position	24-hour Contact details
(i) Persons primarily responsible to activate the response plan		
Site Based Managers	General/Operations/Assistant Managers/Dockmasters	See details below
(ii) Notification of Authorities		
Peter Moxham	NSW State Manager	0422 194 024
Martin Silk	Group Risk Manager	0402 957 518
Julien Pouteau	Managing Director	0436 604 855
(iii) Persons responsible for management of pollution response		
Site Based Managers	Quintin Spires Mitch Chaffey Ella O'Har Philip Van Heerden Alan Raymond Dion Hart Matt Bonser Darrell Barnett Darrell Barnett	0488 029 140 (Akuna Bay) 0448 094 285 (Batemans Bay) 0405 445 938 (Cabarita Point) 0448 096 395 (Port Macquarie) 0401 988 840 (Rushcutters Bay) 0411 372 079 (The Spit) 0409 052 400 (Nelson Bay) 0408 333 330 (The Anchorage) 0408 333 330 (Soldiers Point)
Group Risk Manager	Martin Silk	0402 957 518
NSW State Manager	Peter Moxham	0422 194 024
Manager Sydney Basin	Matthew Este	0423 945 387
Boatyard Manager Nelson Bay	Sean Mitchell	0436 192 558 (Nelson Bay)
Boatyard Manager The Spit	Gary Moon	0497 107 271
(iv) Relevant Authorities – Contact details (in order of industry notification for pollution incidents		
<i>See PROTOCOL for further information</i>		
NSW Fire & Rescue	(if immediate threat to human health or property)	000
EPA (or the Appropriate Regulatory Authority (ARA)	Environmental Line Take note of EPA ref. number	131 555

SafeWork NSW	Option 2 (May 2016) EPA reference required	13 10 50
Local Authority (Local councils)	Woollahra Council (RB) Eurobodalla Shire (BBM) Port Macquarie - Hastings Port Stephens Council (NB) Ryde City Council (CP) Warringah City Council (TS, AB)	(02) 9391 7000 (02) 4474 1000 (02) 6581 8111 (02) 4980 0255 (02) 9952 8222 (02) 9942 2111
Fire and Rescue NSW	If situation warranted 000 call you do not need to call again	1300 729 579